

**Financial Aid and Scholarships Office  
US Citizenship Confirmation Form**

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Student Name

Student ID Number (required)

You indicated that you are a United States citizen on the FAFSA, but the data corresponding to your social security number did not confirm your citizenship status. If you are not a United States citizen, but are an eligible non-citizen, do not fill out this form. Please complete the Eligible Non-Citizen Statement which can be downloaded from the Financial Aid and Scholarships Office website: <http://students.berkeley.edu/finaid/>

**Documentation of United States Citizenship - Documentation MUST be signed.**

**Check one:**

- Birth Certificate
- United States Passport **(must be signed)**
- Certificate of Citizenship or Naturalization **(must be signed)**
- Other: \_\_\_\_\_

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**Certification of True, Exact, and Complete Copy of the Original Documents**

By completing and signing the following affidavit, I certify that I **(choose one)**

- Presented originals or complete copies of the true and exact originals **in person** to UC Berkeley Cal Student Central, 120 Sproul Hall.
- Am unable to present these documents in person due to \_\_\_\_\_. Attached are true, exact and complete copies of the originals issued to me. (Fax, upload through Cal Central, mail, etc.)

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Signature

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Date

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Email

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Phone

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To expedite the processing of this form, you can upload it via Cal Central or fax it to our Financial Aid Forms Fax number at 855-895-3690

In-person-drop-off: Cal Student Central, 120 Sproul Hall

Mailing address: UC Berkeley, Financial Aid and Scholarships Office, 201 Sproul Hall #1960, Berkeley, CA 94720-1960



## **Citizenship**

The U.S. Department of Education matches the data reported on the FAFSA to other federal databases to verify items such as citizenship and social security information. This process is called a federal edit. The Department's federal processor has notified the UC Berkeley Financial Aid Office that you have not passed the federal edit for social security, citizenship, or both of these items. Because there are a variety of reasons why you may have failed one or more of the federal edits, we are providing this form to assist you in submitting the documents that UC Berkeley must collect to correct or verify your data. This form is to be used to document your citizenship with the UC Berkeley Financial Aid and Scholarships Office. The form you are required to submit is printed on page one of this form and an explanation is included below.

### **U.S. Citizenship Confirmation**

The federal edit for U.S. Citizenship also compares your information, as described in the Citizenship section above, to the Social Security Administration's database for citizenship matches. If you are a naturalized citizen, but never notified the Social Security Administration of your change in citizenship status, you will be flagged to provide your citizenship documents to your school. You should complete the U.S. Citizenship Confirmation form and submit it to UC Berkeley with appropriate documents. You should also visit your local Social Security Administration branch office and update your citizenship to avoid this edit in future. If you have always been a citizen, but the name you are using has changed over the years and was never updated with the Social Security Administration, you may also have failed the social security number edit and have to provide your social security card, as well as citizenship documentation. To find a Social Security Administration Office near you, visit <https://www.ssa.gov/locator>.